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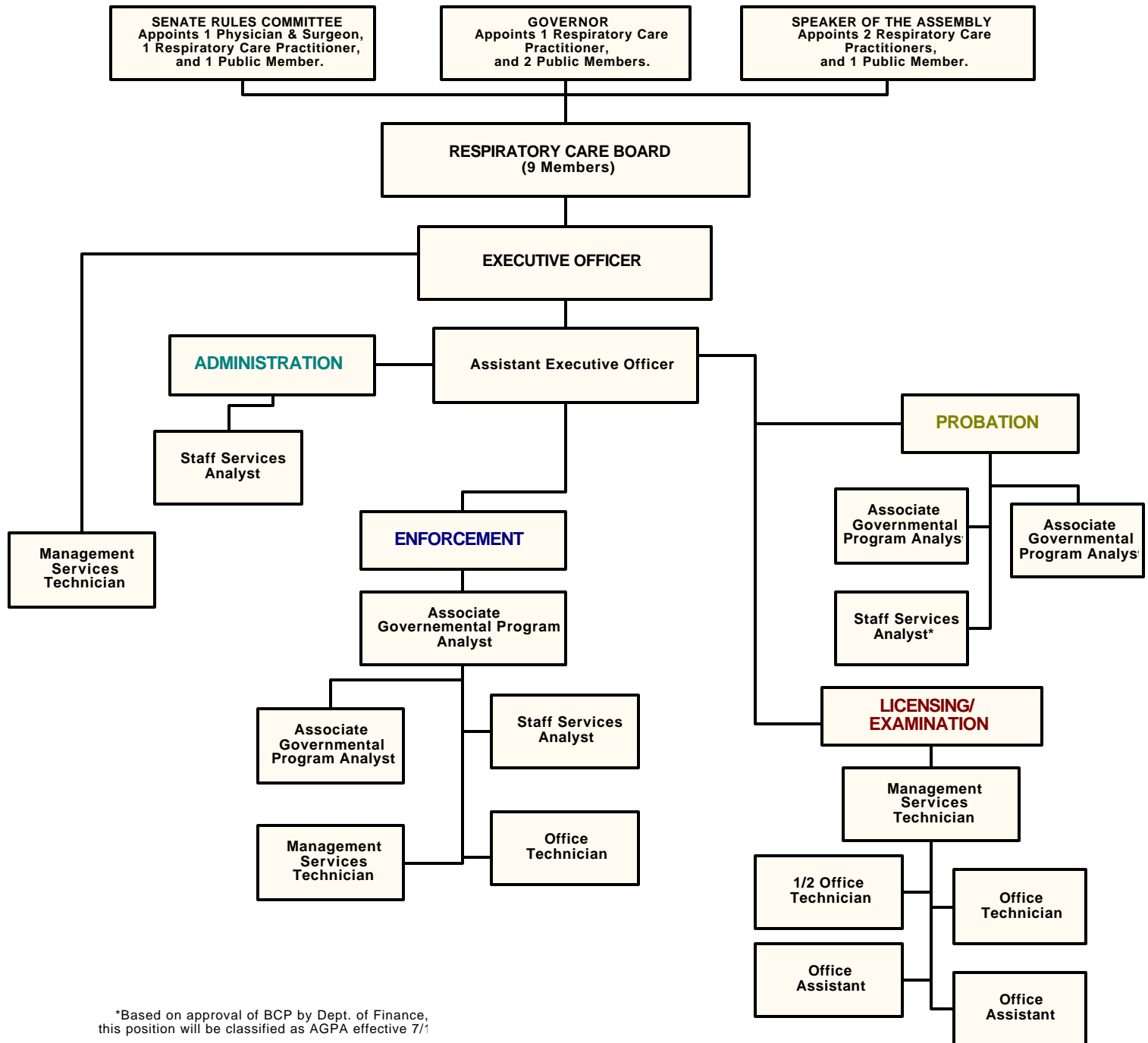
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Mission

To protect and serve the consumer by administering and enforcing the Respiratory Care Practice Act and its regulations in the interest of the safe practice of respiratory care.

Organizational Chart



*Based on approval of BCP by Dept. of Finance,
this position will be classified as AGPA effective 7/1

Vision

The vision of the Respiratory Care Board of California (RCB) is to ensure that all stakeholders are aware of the mission and mandate of the RCB to protect the public health, safety and welfare.

Further:

The RCB will continue to promote public awareness of its vision, mission and mandate;

The RCB will continue to encourage all consumers to continually and consistently be aware of their rights as health care patients;

The RCB will continue to explore advanced technology to improve communications and public awareness;

The RCB will continue to encourage all employers to honor their legal obligation to continually and consistently verify the licensure status of their respiratory care practitioner employees;

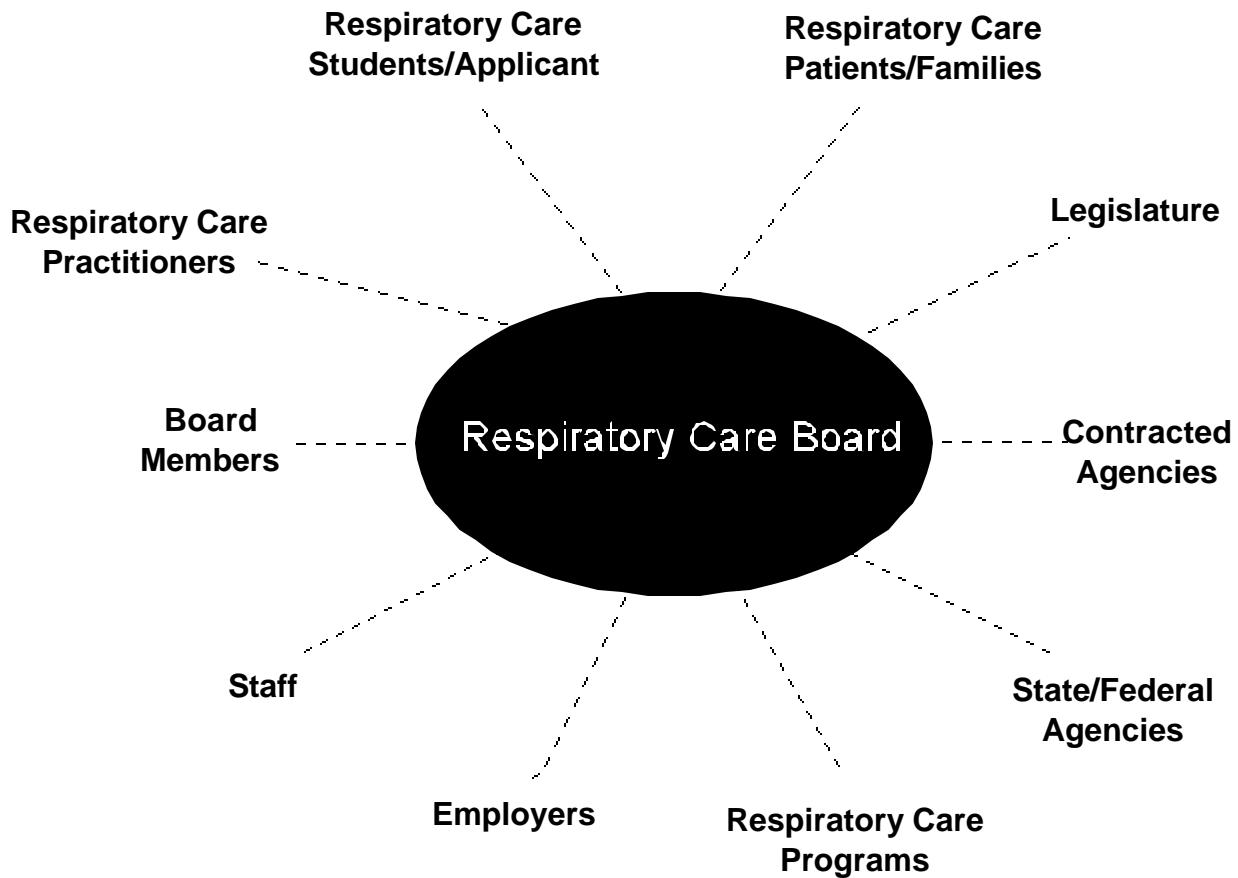
The RCB will continue to focus on pro-active enforcement by stringently screening each applicant, and preventing unqualified and/or incompetent individuals from entering the practice of respiratory care;

The RCB will promptly investigate and adjudicate violations of law when committed;

The RCB will continue its aggressive probation monitoring program; and

The RCB will maintain a positive work environment where members and staff are productive because they are integral components of the process and are valued and challenged.

Stakeholders



Enforcement

Goals and Objectives

Cite and Fine

- Monitor, align, and enhance cite and fine procedures and authority. (Ongoing)

Cost Recovery

- Assess all costs associated with disciplinary proceedings to those respondents responsible for the incurred expenses. (Ongoing)
- Explore alternative collection methods/techniques. (Ongoing)
- Pursue bankruptcy claimants. (Ongoing)
- Recover all costs awarded. (Ongoing)

Applicant, Licensee, and Consumer Education

- Promote awareness of the Board's mission and authority. (Ongoing)
- Promote awareness of patient's rights. (Ongoing)
- Promote student awareness of causes for discipline. (Ongoing)
- Disseminate discipline and pertinent enforcement information regularly. (Ongoing)
- Press release of case dispositions. (Ongoing)

Legislation and Regulation

- Evaluate legislation and regulations so they provide for equitable enforcement in all practice settings and are not unnecessarily burdensome. (Ongoing)

Investigation

- Train DOI Investigators with special handling of Board's cases. (Ongoing)
- Provide DOI Investigators with complaints with seven (7) days. (Ongoing)

Enforcement

Goals and Objectives

...continued.

Probation

- Maintain an aggressive probation monitoring program. (Ongoing)
- Assess all costs associated with probation monitoring to those probationers responsible for the incurred expenses. (On-going)
- Explore cost-saving measures for the Probation Program. (On-going)

Competency

- Conduct an updated occupational analysis. (12/99)
- Validate and revise the competency examination to reflect current standards. (12/99)

Overall Operations

- Acquire cost-effective legal services. (7/99)
- Develop procedures to improve the timeliness and effectiveness of all disciplinary actions. (7/99)
- Continue to develop procedures to improve the timeliness and effectiveness of all disciplinary actions. (Ongoing)
- Explore cost-saving methods. (Ongoing)
- Set precedent enforcement cases. (12/99)
- Develop Enforcement Procedure Manual. (12/99)

Public Relations

Goals and Objectives

- Maintain a pool of member-speakers with prepared lecture materials readily available to perform a “Pre-Licensing” presentation for any first semester class of respiratory care students. (8/99)
- The RCB will continue to provide all appropriate materials and encourage all Respiratory Care Program Directors to provide a comprehensive and formal orientation program regarding all licensing requirements and issues to every student within the first semester of respiratory care instruction. (Ongoing)
- Disseminate the RCB's responses to professional licensing inquiries. (Ongoing)
- Promote student professionalism and professional ethics of the practitioner. (Ongoing)
- Inform and educate legislators of the RCB's mission. (Ongoing)
- Promote awareness of the Board's mission and authority. (Ongoing)
- Raise awareness of patient's rights. (Ongoing)
- Disseminate pertinent legislative, regulation, and policy information regularly to all stakeholders through the distribution of a newsletter. (7/99)
- Explore advanced communications technology. (Ongoing)

Licensing

Goals and Objectives

- Review the need for Continuing Education (CE) provider approval and auditing. (12/99)
- Review the need for modifications to the number of CE hours required. (7/00)
- Explore alternatives for document safety - disaster recovery. (2001)
- Interface with Exam Resources data systems. (1999)
- Maintain current information on the application for licensure. (Ongoing)
- Ensure examination required for licensure addresses knowledge and competency. (Ongoing)
- Continue to monitor education criteria for licensure. (Ongoing)
- Encourage respiratory care programs to screen students prior to clinical practice. (Ongoing)
- Review and update the transcript review process as necessary. (Ongoing)
- Develop a Licensing Procedure Manual. (12/99)

Administration

Goals and Objectives

- Evaluate the RCB's operational budget and evaluate fee adjustments, as appropriate, and as necessary to maintain all aspects of daily operations. (Ongoing)
- Increase office space to allow for adequate working facilities and space requirements for all board personnel years to effectively conduct board business. (7/99)
- Increase on-site office storage space to allow for the proper storage of files and documents, as board is the official custodian of records. (7/99)
- Implement plans to provide additional space by storing applicable records efficiently. (Ongoing)
- Support individual staff members' continued growth and advancement with continuous training and education. (Ongoing)
- Develop an Administration Procedure Manual. (12/99)

Action Plan

- ' Further and maintain consumer awareness, trust and confidence.
- ' Re-establish the regular publication of a newsletter.
- ' Implement and optimize associated technology to conduct board business and communicate with the public.
- ' Conduct an up-to-date occupational analysis.
- ' Develop tools to support public relations efforts.
- ' Support legislative efforts consistent with the RCB's mission.
- ' Implement an automated tracking/billing system for probation monitoring/cost recovery.
- ' Revise disaster recovery system to archive/store historical information as soon as possible.

Completed Tasks

- T Implement cite and fine procedures for violations of Business and Professions Code 3761(a), misrepresentation. See California Code of Regulations (CCR) Sections 1399.375 and 1399.376). (Effective 11/15/96)
- T Establish education criteria. See CCR Sections 1399.330, 1399.331, and 1399.333. (Effective 1/10/98)
- T Enact legislation to require accountability from licensee with knowledge of practitioner negligence and/or unprofessional conduct. See Business and Professions Code Section 3758.5. (Effective 1/1/99)
- T Enact legislation to require accountability from employers with knowledge of practitioner negligence and/or unprofessional conduct. See Business and Professions Code Section 3758. (Effective 1/1/99)
- T Establish in regulation disciplinary guidelines to further define enforcement penalties. See CCR Section 1399.374. (Effective 7/1/97)
- T Establish in regulation rehabilitation criteria to further define cause for denial, suspension, revocation, and reinstatement. See CCR Section 1399.370. (Effective 12/24/97)
- T Develop standard guidelines to process petitions to modify or terminate probation. (Effective 12/97).
- T Streamlining the professional licensing correspondence response process while maintaining quality assurance. (Effective 10/16/98)
- T Evaluate legislation and regulations so they provide for equitable enforcement in all practice settings and are not unnecessarily burdensome. Completed with Sunset Review Report. (Effective 10/1/97)
- T Establish how to change license status (inactive/active). See CCR Section 1399.356. (Effective 12/24/97)
- T Technical Regulation Cleanup: (Effective 12/24/97)

1399.300	1399.302	1399.303	1399.304	1399.340
1399.350	1399.351	1399.352	1399.353	1399.354
1299.355	1399.370	1399.375	1399.380	
- T Establish application regulation. See CCR Sections 1399.320 and 1399.321. (Effective 12/24/97)
- T Repeal California Code of Regulations Section 1399.371. See new CCR Section 1399.372. (Effective 12/24/97)